

JIM GIBBONS  
GOVERNOR

STATE OF NEVADA

MICHAEL J WILLEN  
DIRECTOR

FERNANDO SERRANO  
ADMINISTRATOR



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES**

**BUREAU OF SERVICES FOR CHILD CARE**

4126 Technology Way - 3<sup>rd</sup> Floor

Carson City, Nevada 89706

(775) 684-4463 • FAX (775) 684-4455

February 14, 2008

To: Child Care Providers

From: Bureau of Services for Child Care  
4126 Technology Way, 3<sup>rd</sup> floor  
Carson City, NV. 89706

Subject: Child Care Licensing Information- NRS 432A.178

The Bureau of Services for Child Care is notifying all facilities within the Bureau's jurisdiction that NRS 432A.178 is now in effect. Child care facilities must fill out the standardized form (attached) listing a summary of complaints the facility has received in the last 12 months. This form will need to be given out to newly enrolled families and upon request from parents who are considering enrolling their child in the facility. If a complaint requires disciplinary action all children enrolled in the facility need to be notified within 3 working days. The facility is required to include the following statement on their registration form in order for the Bureau to track this information and ensure the facility is in compliance with the requirements listed under NRS 432A.178.

I, \_\_\_\_\_ (Parent/Guardian) am aware that I have the right to request and review any complaints the facility has received within the last 12 months of my child's(ren's) enrollment.

\_\_\_\_\_  
Signature of enrolling Parent/Guardian

\_\_\_\_\_  
Date

Print \_\_\_\_\_

Student's name: \_\_\_\_\_